



Peekskill City School District

Our mission is to educate and empower all students to strive for excellence as life-long learners who embrace diversity and are contributing members of a global society.

**Office for
Administrative Services**

**Administration Center, 1031 Elm Street, Peekskill, NY 10566-3499
Phone: (914)737-3300 ext. 1550/1551 Fax: (914) 788-7580**

PLEASE POST IN APPROPRIATE AREAS **PERSONNEL BULLETIN #2324-125** **ANTICIPATED VACANCIES**

November 29, 2023

POSITION:

Laborer

LOCATION:

Operations and Maintenance

DESCRIPTION:

Under direct supervision of a higher level employee, an employee in this class performs routine unskilled manual laboring work. Supervision is not a responsibility of this position. Does related work as required.

EXAMPLES OF WORK:

- Performs routine cleaning, maintenance and repair assignments;
- Loads and unloads materials, and equipment from trucks;
- Receives and/or moves supplies, equipment, and furniture;
- Cleans and operates equipment supplies and instruments in accordance with defined procedures;
- Rods and flushes sewers and cleans manholes and catch basins;
- Digs and refills trenches for water lines;
- Rakes leaves and hauls away rubbish;
- Does rough cement finish, rakes asphalt, sets form for asphalt, does rough grading and otherwise assists in street maintenance activities;
- Assists in the painting and erection of street signs;
- Assists in painting lines on highway;
- Cuts grass by hand or with tractor driven mowing machines and cuts up trees that have been felled;
- Performs snow removal duties;
- May perform other incidental tasks as needed.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES & ATTRIBUTES:

- Ability to follow oral instructions;
- Ability to get along well with others;

- Ability to read, write, speak, understand and communicate in English sufficiently to perform the essential duties of the position;
- Industrious in work performance;
- Physical strength and agility;
- Physical condition commensurate with the duties of the position.

SPECIAL REQUIREMENT:

In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.

RESPONSIBLE TO:

Director of Facilities.

STARTING DATE:

December 2023 (Anticipated)

CLOSING DATE:

December 14, 2023

SALARY:

As per the Peekskill City School District Custodial & Maintenance – Civil Service Employees’ Association (CSEA) contract ranging from \$51,948-\$64,133 annually – Commensurate with experience. (General Fund.)

Click to learn more about Peekskill

[Recruitment Video](#)

[District Highlights & Media Sites \(Flyer\)](#)

INSTRUCTIONS TO APPLICANTS:

Submit letter of interest and resume on-line to: <https://www.olasjobs.org/PeekskillCitySD>

If you are a Peekskill resident and/or a Peekskill Alumni and are interested in applying, please submit a letter of interest and resume to Mr. Lewis, Assistant Superintendent for Administrative Services at hr@peekskillschools.org

Please do not submit additional materials via: e-mails sent directly to School District employees; the U.S. mail; hand-delivery; or fax machine.

The Peekskill City School District is an Equal Opportunity Employer and does not discriminate against employees, students, or applicants on the basis of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, or veteran status in hiring, educational programs and activities it operates. Candidates must submit to fingerprints clearance.